

TEXTBOOK SELECTION AND ADOPTION

It is the policy of the Board of Directors of RSU 19 to provide district students with textbooks which are appropriate to their developmental needs as learners in all subject areas where textbooks represent an essential part of the core curriculum.

To this end, the Board affirms that it is the responsibility of the professional community within the school system to make such recommendations as deemed necessary to keep RSU 19 academically competitive in terms of textbook selection and purchase.

PROCESS

For the purposes of this statement of policy, RSU 19 will follow a specific process leading to a selection, recommendation, and ultimate adoption of texts by the Board.

1. In RSU 19, textbook selection will be preceded by an intensive study to be completed by a K-12 Study Committee of teachers. (In some cases, the grade level span of committee representation may be narrowed, i.e., Maine Studies, Grades 4-8, or a special program which only affects one or two grade levels.) The Committee study and recommendation will involve a specifically identified procedure.
 - a. Text Curriculum reviews will be based upon a 5-year rotating study cycle. (4-years in Science)
 - b. A comprehensive needs assessment will be administered to all teachers who are using a given program at the identified time. (Changes which are anticipated will be based upon identified need.)
 - c. Whenever possible, texts will be piloted in classrooms on a pre-selected basis.
 - d. The district's curriculum goals will be applied to various texts, in order to identify the one which best meets the needs of district students
 - e. Texts and related materials will undergo a thorough committee review.
 - f. The study will include a cost analysis of a proposed change.
 - g. The Superintendent of Schools will be presented with the Committee findings, cost analysis and recommendation for adoption.
2. All Committee recommendations will be forwarded to the Superintendent of Schools, for approval. The Superintendent or designee will make the final recommendation for adoption to the Directors of RSU 19.

Legal Reference: 20-A MRSA §§ 1001 (10-A); 1055 (4); 4002
Ch. 125 §§ 9.01, 9.03 (Me. Dept. of Ed. Rule)
P.L. 107-110 § 1061 (No Child Left Behind Act)

Cross Reference: IJJ-E – Challenge of Instructional Materials Form