

## **Finance Committee Workshop**

**DATE: April 10, 2017, 6:00 PM**

**LOCATION:** Regional School Unit #19 Central Office

**Members Present:** Robin McNeil, Corinna Caron, Samantha Brown, Susie Hopkins, Bill MacDonald, Don Mendell, Chris Pepin

**Other Board Members Present:** None

**Staff Present:** Mike Hammer, Trish Hayes, Don Roux, Liz Mares, Mary Nadeau, Angela Brown, Jane Stork, Denise Kimball, Lori Merrow

The March 27, 2017 meeting was canceled due to a winter storm.

**Public:** None

1. **Public Comments:** None
2. **Article 7 School Administration** – The only change in the school administration article since the original was passed out is that the school's printing budget are included in this article now rather than in Article 6 – System Administration

**Article 8 Transportation** – The article has been updated to reflect the FY18 salary increase and the Anthem health insurance increase for FY18. After reviewing the salary and overtime accounts the committee asked that we take another look at the amount budgeted for overtime and pare that down.

**Adult Education** - Suzanne was present to review the adult education budget. She and Trish will work to adjust some accounts and report back at the April 24<sup>th</sup> meeting.

3. **Other:**
  - a. Mike discussed with the committee the need to set a date for the annual meeting so that we can secure Bill Stockmeyer as moderator and notify the towns.
  - b. Mike talked about the need for a clear revenue picture from the state before we can move forward, as well as the need to complete negotiations with teachers before we can finalize the budget.
  - c. Two members of the finance committee are needed to sign warrants. Don Mendel and Samantha Brown volunteered to come in to review and sign. It was suggested that the finance committee members should rotate the warrant signing duties.
  - d. Mike asked whether the committee would support including a curriculum coordinator in the FY18 budget. The committee agreed that this is a necessary position. The FY18 budget will include an amount for a certified curriculum coordinator.
  - e. Mike discussed whether to include stipends to continue the work of the SAL's and ASAL's to continue to curriculum work that the district has been working on in the FY18 budget. The committee agreed to include an amount for stipends.
  - f. Mary will present to the Education Committee on May 2 her request to add a science teacher in the FY18 budget.

The budget committee meeting schedule for the month is:  
April 24, Monday, 6:00, Central Office

**There will be no meeting on April 17, 2017.**

The April 24, 2107 meeting will focus on:

Article 8 Transportation (updated payroll/benefits accounts and overtime accounts)

Article 15 Adult Education

Article 11 – All Other which includes Food Service

Article 5 – Nurses, Improvement of Instruction and Technology

4. Adjournment – 7:49 PM

Respectfully submitted,

Trish Hayes, Business Manager